



SACRED HEART CATHOLIC SCHOOL FINANCIAL POLICIES 2023-2024

1. The Early Learners Program is a 5-day program for 3 year olds and meets daily from 8-12. The tuition is \$3,175 annually per student. Afterschool care (Play Date) for the Early Learners is available from 12 noon to 5:30 on all full days of school for an additional cost, pick up application in office.
2. The Junior Kindergarten Program is for 4 year olds and meets daily from 8-2:45. The tuition is \$5,295 annually per student. If needed, afterschool care is available until 5:30 on all full days of school for an additional cost, pick up application in office.
3. The tuition per student in grades K-3 is \$8,430. Afterschool care is available until 5:30, pick up application in office.
4. The tuition per student in grades 4-8 is \$8,775. Afterschool care is available until 5:30, pick up application in office.
5. Technology Fee of \$100 per student in all grades EL-8. All students will have either a tablet (for the younger students) or a Chrome Book (for the older students). This technology fee is part of a lease option, licensure, and maintenance expenses.
6. Active parishioners of Sacred Heart Catholic Church, first responders and active military are granted a per student discount. This discount does not apply to preschool students. The application must be for the parent(s) guardians of the student(s). For more information and applications, visit this page: <https://sheartschool.com/admissions/tuition-assistance/>
 - Annual Discount Certification Families receiving the First Responder, Active Military, or Catholic discount will be required to submit an annual certification before the discount can be applied to the account.
7. **A multi-child discount is available for students in K – 8 with the oldest child at full tuition, second child at 25%, third child at 50%, fourth child and any additional child (not in preschool) will be charged \$1,000 each.**
8. A non-refundable re-enrollment fee of \$110 **per student** is due at the time of re-enrollment. For any **new** students, the non-refundable enrollment fee is \$210 **per student**. Open enrollment will begin January 23rd for all available spots made possible by non-returning students. These spots will be offered to new students!
9. Tuition Payment Options: Flexible payment options are available to meet the needs of all families including the number of payments and the payment due dates through FACTS Tuition Management Company.
10. For **ALL RETURNING FAMILIES**: if you had a tuition agreement with SHCS in the previous school year, **DO NOT** set up a new agreement with FACTS! If you wish to change your payment plan, call the school office.
11. Tuition for families enrolling children after the start of the school year will be prorated for the months of attendance.

12. **All** families will be required to volunteer 15 hours to Sacred Heart School during the 2023/24 school year. Single parent families will be asked to volunteer 7 1/2 hours. There will be many opportunities available throughout the year for working parents.
13. If a child is withdrawn from the school prior to the end of the school year, the following conditions apply:
 - tuition payments are due in full. Exceptions may be made at the discretion of the school finance committee.
 - library fines and cafeteria charges are due and records held until paid in full.

14. Refund/Withdrawal Policy

- In accepting admission to Sacred Heart Catholic School, families are committing to enrollment for the full academic year; therefore, at the time of enrollment your financial obligation is for the full annual tuition. If your family situation changes and you choose to withdraw from Sacred Heart Catholic School at any time from the date of enrollment to the first day of school, you will be responsible for 20% of tuition for the academic year.
 - If it becomes necessary to withdraw at any time from the first day of school through the academic year, you will be responsible for all tuition for the time attended plus 20% of the remaining tuition balance. It is the Principal's (in conjunction with the Pastor) right and sole discretion to dismiss or suspend any student for lack of progress or for conduct by the student, his/her parent(s) or guardian that is not in the best interest of student and/or the school (action of the Diocesan School Board 6/10/2004, Essential Element #4). No refund is provided during times of suspension; however, in the event of a student being dismissed from Sacred Heart Catholic School, the tuition refund policy applies.
 - Extenuating circumstances regarding refund/withdrawal matters will be addressed by the Principal on a case by case basis.
 - Guarantors agree to accept responsibility for all fees associated with the collection of any outstanding balances due under this contract, without limit to collection agency, court costs, or attorneys' fees.
15. Any families needing financial assistance are encouraged to apply for **Tuition Assistance**. Please note that tuition assistance is **only** for **current** tuition.
 16. DELINQUENT TUITION:
 - All academic records will be held until all tuition, fines, and fees are paid in full.
 - Each declined payment: \$30 fee and re-attempt in 15 days.
 - Late Payment Fee: \$25 per occurrence
 - Tuition 45+ days late: Demand Letter from Principal indicating the balance due, including fees, providing the specific date that student(s) will be dismissed from school. Dismissal from school for delinquent tuition will result in the entire outstanding balance being sent to collections.

SACRED HEART CATHOLIC SCHOOL
AFTERSCHOOL CARE 2023-2024

FULL TIME (K-8)

3:15 - 5:30

Monday – Friday

\$2,160 annually

PART TIME (K-8)

3:15 - 5:30

3 days/week

\$1,730 annually

DROP-IN RATE (K-8)

Not available for Play Date

\$30.00/day

PLAY DATE (EL & JK)

12:00 – 5:30

\$2,385 annually