



## Position Description

**Title:** After-School Care Assistant

**Supervisor:** Reports directly to the Principal

**Summary:** Sacred Heart Catholic Schools is seeking a Part-time After-School Care Assistant for the 2022-2023 school year. Sacred Heart's after-school care program has an average size of 25 students with a great work environment. Duties include providing a safe nurturing environment for students participating in the after-school care program. Qualified candidates should have experience working with school-age children, possess excellent communication skills, and be able to engage students in a variety of indoor and outdoor activities. Employment is contingent upon the continued satisfactory completion of required background screenings (completed every 5 years) as well as Virtus training and annual OSHA training. Please send resumes to principal Matthew Weatherford at [mweatherford@sheartschool.com](mailto:mweatherford@sheartschool.com).